

# Catawba College

## GRADUATE COUNCIL MEETING

August 15, 2018 9:00 a.m.  
ADMIN 235

### MINUTES

The Graduate Council met in ADMIN 235 at 9 a.m. Attending the meeting were Kier Creamer, Chair, Duane Aagard, Katherine Baker, Jay Bolin, Mahsa Khoshnoud, Valerie Rakes, Victor Romano, Darin Spencer, Jim Stringfield, Pam Thompson, John Zedger. Darin Spencer was present to record minutes and will be present to record minutes on August 28th. One of the committee members will be asked to keep minutes for all future meetings.

Dr. Creamer will delay approval of minutes of the last meeting to August 28th

#### Old Business

Graduate Program Proposal from the School of Business (Master of Accountancy (MAcc))

Darin Spencer gave an update of where they are on the MAcc program. There were many people involved in creation of the program. The program approved last October by the Graduate Council. Dr. Sang filed with SACS COC in December and approval was received.

- Council members should review it in preparation for 8/28 meeting

#### New Graduate Program Proposal

- Will send to council members for review as received
- Will meet to discuss and vote to approve or to return for revision

Darin Spencer suggested clear communication for what is expected on the forms.

#### Questions to address before next meeting

- Will these proposals go before full faculty? (Prior procedure has required Graduate Council approval only)
- Graduate catalog and handbook updates will be needed – When? How?
- Other questions?

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- Graduate assistantships?
- In the MAcc program, new faculty will teach in both undergraduate and graduate programs. Several faculty noted that competitive salaries in some of the graduate programs will be \$100,000 and upwards. This may be problematic in getting support for the program. Highly-qualified master's degree candidates can be used to a certain percentage.
- Market research – Connie is working on that with Hanover Group.
- Members felt that Earl Gens should be on this council or invited to consult on library resources.

Committee members suggested that a checklist be developed of the things that will need to be accomplished by the committee such as developing forms, revising the policies and procedures, how the catalog will be developed. Should there be one general catalog or a separate one for each program?

A question was asked about the assessment reports. Dr. Creamer explained that teacher education programs are required to do this type of report for state and national accreditation. Other programs may or may not require this. Will LEAPS/LEPRS be considered for accountability?

Members suggested a shared site for documents. Preference was to use Blackboard. Dr. Creamer will request

The meeting adjourned at 10:05 a.m.