

# Catawba College

Department of Teacher Education  
"Preparing Teachers as Reflective Practitioners"

## GRADUATE COUNCIL MEETING

August 28, 2018 1:00 a.m.  
ADMIN 235

### Minutes

The Graduate Council met in ADMIN 235 at 11 a.m. Attending the meeting were Kim Creamer, Chair, Duane Aagard, Katherine Baker, Jay Bolin, Mahsa Khoshnoud, Valerie Rakes, Victor Romano, Darin Spencer, Jim Stringfield, Pam Thompson, John Zerger. Jane Swider present to record minutes.

### Old Business

- Approval of Minutes (from October 2017 meeting) Members reviewed the minutes of October 3, 2017. A motion was made, seconded, and approved to accept the minutes with amendment of one typographical correction. Concerns about posting minutes publicly and using specific names was addressed.
- Approval of Minutes (from August 15, 2018 meeting) Members reviewed the minutes of August 15, 2018. A motion was made, seconded, and approved to accept the minutes as written.
- Need for members to write minutes for the next meeting. The Department of the

ort in December, 2018.

- o Should we wait for DOE approval before announcing and marketing new programs?

#### Graduate Program Documents

- Program and course proposal forms are posted on Blackboard. One form for new program, one form for each course in the program.
- Parameters for review of anticipated proposals – Obwill need to set parameters.