

## Catawba College

### GRADUATE COUNCIL MEETING

October 9, 2018 11:00 a.m.  
ADMIN 235

#### **Agenda**

The Graduate Council met in ADMIN 235 at 11 a.m. Attending the meeting were Kim Creamer, Chair, Duane Aagard, Katherine Baker, Victor Romano, Darin Spencer, Jim Stringfield, Pam Thompson, John Zerger, Valerie Rakes.

#### **Old Business**

A motion was forwarded by Victor Romano to approve the minutes for the September 18, 2018 meeting and seconded by John Zerger. The minutes were approved unanimously.

#### **New Business**

The committee reviewed the submission for the MSADA program.

Kim Creamer, chair, opened the meeting by discussing the rubric which was posted on Blackboard. We will go through the rubrics and consolidate into one rubric for the council. The final rubric will be forwarded to the originator for the program request with comments.

#### Overall Proposal

John Zerger had some issues with the section “Course/program aligns with the proposing academic discipline and faculty expertise.” He believes that the math department does not have faculty that are qualified to teach the courses. Darin Spencer pointed out that the SACS qualifications are very detailed as far as hours required to teach a graduate class. Pam Thompson pointed out that Sharon has the

learning outcomes from the courses in the learning outcomes for the program and in the program description. There was general discussion about this item.

Kim brought up that we have two options. The committee will discuss all comments then decide if we do not approve based on discussion or just point out to originator that they will probably need to do this. Jim thought maybe we could recommend this for this program and then require it going forward. The committee reached a consensus to do that.

Victor also feels that for the section "Course/program nomenclature will not result in confusion with and/or does not duplicate existing programs/courses.", that with the way the pre-requisites are laid out, the numbering of the courses does not make sense. Although they are listed in order, the order might confuse students. Pam believed that this is a number issue and easily fixed. The numbers may have to do with sub-categories. She also explained that some classes are blocked out as 8 weeks (5100 and 5200) and some are 16 weeks (5310). These are put together to make up 9 hours for the semester.

Consensus was reached (l)-2 (s(r)3 ( t)-2oa)4 (k)-10ssece ta numberq (.)TJ( )Tj0 -6hTw 2.530 (e)4 (1)-1 (e)wmb

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The meeting concluded at 11:50 am. The next meeting is scheduled on Oct. 23<sup>rd</sup> at 11:00 am.