

Catawba College

Department of Teacher Education
“Preparing Teachers as Reflective Practitioners”

GRADUATE COUNCIL MEETING

September 18, 2018 11:00 a.m.
ADMIN 235

Agenda

The Graduate Council met in ADMIN 235 at 11 a.m. Attending the meeting were Kim Creamer, Chair, Duane Aagard, Katherine Baker, Jay Bolin, Victor Romano, Darin Spencer, Jim Stringfield, Pam Thompson, John Zerger.

Old Business

The Graduate Council met in ADMIN 235 at 11 a.m. Attending the meeting were Kim Creamer, Chair, Duane Aagard, Katherine Baker, Jay Bolin, Mahsa Khoshnoud, Valerie Rakes, Victor Romano, Darin Spencer, Jim Stringfield, Pam Thompson, John Zerger. Jane Snider was present to record minutes.

Reminder of Alpha-order for taking minutes – Please send to Kim when completed to post for review/approval at next meeting

New Business

Areas of input requested by Provost from the council – discussion of responses received

Graduate Program Documents

- Program and course proposal forms (posted to Graduate Program Documents on BlackBoard)
- Parameters for review of anticipated proposals

Graduate Catalog Discussion

- Victor: How can we develop a unified graduate catalog without knowing which programs are approved and the various expectations per each graduate program.
- Kim: I believe the thought will be to continue the graduate catalog with subsections for each graduate program that will need to be fully developed by each program.
- Jim: Do you have one graduate school or do you have graduate programs housed in different schools/departments?

- Jon: We want to ensure that the faculty are not pulled out of the classroom to teach graduate courses at the expense of the undergraduate environment/culture by hiring unqualified adjuncts.
- Pam: There are highly qualified adjuncts in the field that if they are managed correctly can be a great benefit to the university for the field expertise they bring into the classroom.

Discussion on the Provost Input document

Responses to request from Provost for input:

Graduate School? Director with assistant directors?

- Need threshold of number of graduate students (not programs; 100?) before considering a school
- Do need graduate program marketing now – suggest Graduate Program Director for each program with marketing budget and recruitment responsibilities
- Concern about “home school” recruiting responsibilities without adequate resources/budgets for marketing – someone in each program needs to be accountable
- Need a grad school in order to run all aspects of the graduate programs
- What would the roles of the director and assistant directors be?
- schools with graduate, current and/or future programs, should make up the Graduate Council – structure should remain as is

. Load (3/3 or 4/4)?

- Natural Sciences 1:1 with high expectations for research and numbers of graduate students
- 3:3 hybrid undergrad/grad faculty
- Concern about undergrads suffering at expense of grad program if faculty are to teach both – need for a few faculty dedicated to the grad program
- 3/3 or 4/4 – depending on the program

One general catalog or one for each program?

- Initially see need for one for each program with core requirements (as set forth by the council)

Hours required (minimum)?

- 30 min to 36 max seems reasonable – as long as it meets accreditation standards
- Same min/max may not work of all programs – ex: Nursing may require from 36 to 50 credit hours, depending on the type of program

OTHER?