

Catawba College  
Graduate Council  
2019-20 Academic Year

November 12<sup>th</sup>, 11:00 a.m.  
Admin 235

Attendance

Present: Pam Thompson, Valerie Rakes, David Pulliam, Earl Givens Jr

- x Call to Order
  - o The Chair Pam Thompson, ~~call~~ the meeting to order at 11:05 am.
  
- x Approval of Minutes
  - o Will be approved at the next council meeting on November 22<sup>nd</sup>
  
- x New Business
  - o Full council discussion about the approval of graduate programs.  
*f*

6) marketing costs what % of the budget? How will program be marketed? Demand each year?

7) any facility costs? technology?

8) two additional faculty members work those into the budget showing projection for enrollment and costs

9) Technology/library/instructional fee? (ex. how will we staff library for extra hours) Gardner Webb is doing this in lieu of increasing tuition

d) Pubmed we get this from the state, no graduate study material. Please check with Earl on library resources and include any necessary costs Recommendation use academic search complete and not premiere how much is academic search complete? Earl estimates \$30,000 per year this needs to be in the budget. This is an institutional need not just for this program so a % of the cost may be relevant rather than the whole cost.

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