

Minutes

Graduate Council Catawba College

January 14, 2020
11:00 am Admin 235

I. Call to Order at 11:00 am: In attendance: Thompson, Givens, Pulliam. Dr. Rakes was unable to attend due to another important meeting.

II. Approval of Minutes: Minutes were approved for the following meetings:
Sept 24, Oct 8, Oct 22, Nov 12

III. New Proposal

The MHS in Clinical Mental Health Counseling was reviewed. Dr. Rakes provided valuable input to the committee on the rating form presented in the discussion board for the program. After reviewing the proposal, the committee had several questions and worked on a draft of email to send to Dr. Hand (see email below). Dr. Hand has been asked to provide a response and has also been invited to attend our next meeting.

The committee will continue to discuss the proposal on January 21, 2020 (next regularly scheduled meeting).

d. Faculty Meeting (all materials must be to Glenda by Tuesday Jan 28th 4 pm for Feb 4th Faculty meeting) – This is a reminder to the committee.

IV. Graduate Catalog – the graduate catalog will be the next topic of discussion after the committee has completed their work on the MHS CHMC.

V. Next meeting: Jan 21

VI. The meeting adjourned at 11:50 am.

Respectfully submitted,

Pamela Thompson

To:

x Hand, James W <jwhand@catawba.edu>

Cc:

x Givens, Earl B <ebgivens15@catawba.edu>;

x

- 4) As far as the program curriculum showing incremental mastery, the committee feels that more specific learning outcomes will help to show the purpose and place for each course.
- 5) Please make sure each course shows the learning outcome and the assessment method (ex. CMHC 5100 only shows the LO).
- 6) Assessment methods seem very general and are usually stated as "Quizzes, Discussion Boards, and Final Examinations". Please consider integrating more specific assessment methods with consideration for Formative, Summative, Internal and External Assessment for both Courses and the Program.

The Graduate Council will meet again on Tuesday January 21st at 11:00 am in Room 235 Hedrick. Please let me know if you would like to attend our meeting.

Thank you and the Committee looks forward to your input.

The Graduate Council

cc: Givens, Pulliam, Rakes, Thompson